

# **Club Constitution of Wetherby Runners Athletics Club**

(As approved at the AGM 14<sup>th</sup> October 2015)

## **1. Title**

The title of the club shall be: Wetherby Runners Athletics Club.

## **2 Objectives**

The objectives of the club shall be to:

- 2.1 Encourage the practice and development of amateur athletics and triathlon.
- 2.2 Provide coaching for the members and to organize competitions.
- 2.3 Provide a structured long term athletics development programme for children from the age of 10.
- 2.4 Organize teams to represent the club in championships and leagues, and in such other competitions as determined by the Committee.
- 2.5 Encourage members to participate in target races as determined by the Committee.
- 2.6 Be a positive influence in our local community.
- 2.7 Make athletics and triathlon fun and enjoyable for all our members and to make all new members feel welcome.

## **3. Membership**

- 3.1 Membership shall be open to persons who are amateurs as defined by UK Athletics.
- 3.2 There shall be a minimum entry age of 10 years
- 3.3 Each applicant for membership must complete the official application form, pay the relevant subscription and abide by the constitution.
- 3.4 Any member whose conduct is deemed to have brought the Club into disrepute or to be antagonistic to the true aims and interests of the Club may be expelled at any Annual or Special General Meeting, at which the member concerned is entitled to be present and providing that the member shall have been given 7 days notice of the matter, in writing. The decision to expel the member shall have a majority of at least 75% of those present and entitled to vote at the meeting. Any member so expelled shall forfeit all interests in the funds of the club.

- 3.5 Any Committee member whose conduct is deemed not to be in the best interests of the club may be suspended or banned from serving on the Club Committee at any Annual or Special General Meeting, at which the Committee member concerned is entitled to be present and providing that the Committee member shall have been given 7 days notice of the matter, in writing. The decision to suspend the Committee member and the length of the suspension shall have at least 75% of the vote of those present and entitled to vote at the meeting. Any member so suspended shall be allowed to continue as a member of the club notwithstanding the provision made in 3.4.

#### **4. Management**

- 4.1 The Management of the club shall be vested in the Committee which shall consist of: President, Chairman, Treasurer, Secretary, Membership Secretary, Head Coach, Men's Captain, Ladies Captain, (either the Men's or Ladies Captain shall be Club Captain), Race Secretary, Social Secretary, Health and Welfare Officer, Child Protection Officer; Triathlon Representative.
- 4.2 The following roles will be non- Committee roles: Results Coordinator; Publicity coordinator.
- 4.3 All of the Committee posts shall be elected at the Annual General Meeting and remain in office until the conclusion of the Annual General Meeting of the following year.
- 4.4 New Committee members will be actively sought each year.
- 4.5 Only Committee members vote at Committee meetings, however non-committee members may attend by invitation only..
- 4.6 The Committee shall have the power to fill vacancies if and when they arise. The Committee shall also have the power to co-opt members for particular projects but co-opted members shall not have a Committee vote.
- 4.7 Junior Coach to report at each Committee meeting. Monies paid by juniors at Tuesday night Boston Spa sessions are to be used exclusively to support and develop the junior section of the club.
- 4.8 Committee members wishing to resign must do so in writing to the Chairman.
- 4.9 Vacant posts should be advertised and where possible officer elected in position 3 months prior to AGM to allow for handover.
- 4.10 Only full members of the club can hold Committee posts.
- 4.11 Membership details are to be held electronically by the Membership Secretary. The junior and adult lists are to be held separately.

#### **5. Annual General Meeting**

5.1 The Annual General Meeting shall be held in the month of October each year (or within 2 to 3 months of this date.) for the purpose of:-

- 5.1.1 Receiving the Annual Report of the Committee
- 5.1.2 Receiving the audited statement of Accounts and Balance Sheet
- 5.1.3 Electing the Officers and Committee for the ensuing year
- 5.1.4 Electing the Honorary Auditors
- 5.1.5 Considering any amendments of the Constitution Rules of which due notice has been given to all members. Any proposed change to a Constitution Rule by a member must be received by the Chairman or the Honorary Secretary at least 21 days prior to the Annual General Meeting in order that all members shall have sufficient notice of the proposal. At least 14 days notice shall be given to members of the date, venue and agenda items of the Annual General Meeting. Each fully paid up member at the meeting shall have one vote.

## **6. Affiliation**

- 6.1 The Club shall seek to be affiliated to England Athletics, Triathlon England and other relevant associations in order to carry out the objects of the club.

## **7. Subscriptions**

- 7.1 Members will pay an annual subscription fee payable by 1st April of each year.
- 7.2 Level of fees shall only be determined at the Annual General Meeting.
- 7.3 Part year membership will be on a pro-rata basis for full months remaining, unless otherwise determined by the Committee. A graduated scale of fees will be operated dependent on the age (and circumstances) of members.
- 7.4 The Annual Subscription must accompany the application for membership. Members will be registered with the England Athletics Membership Scheme but the Club annual subscription shall not cover individual membership fees to Triathlon England.
- 7.5 Annual subscription fees include an annual subscription to The Wetherby Sports Association

## **8. Non Payment of Subscriptions**

- 8.1 A member who does not pay their annual subscription, will no longer be a member of the club but will be able to re-join at any time on payment of a new subscription. Once the subscription lapses, the member has no right to attend, compete or represent the Club

## **9. Resignations**

- 9.1 Any resignations received mid –year shall not be entitled to a refund of fees paid

## **10. Dissolution Clause**

- 10.1 Any assets remaining on the dissolution of the Club, after satisfying any outstanding debts and liabilities shall be donated to local charities to be determined by the membership of the club at the time of the dissolution

## **11. Extraordinary General Meeting**

- 11.1 An Extraordinary General Meeting shall be called by the Secretary or Chairman within one month of a resolution of the committee or the receipt of a requisition signed by at least 10 members stating the purpose of the meeting. At least 14 days notice shall be given to all fully paid-up members of the date, venue and purpose of the Extraordinary General Meeting. No other business shall be conducted at such a meeting.

## **12. Constitution Amendments**

- 12.1 No Constitution rule may be altered, added to, or deleted except at an Annual General Meeting, or at an Extraordinary General Meeting called for that purpose, and then only by a two thirds majority of those present and voting.

## **13. Miscellaneous**

- 13.1 The club will operate policies on the following which shall be subject to annual review:
- Health & Safety
  - Child Protection:
  - Grievance Procedure
  - Equality